



American Association of Plastic Surgeons
89th Annual Meeting || Westin La Cantera || San Antonio, TX
March 20-23, 2010

INDUSTRY INFORMATION SHEET

EXHIBIT HOURS*

Saturday, March 20	12:00 p.m. – 6:30 p.m.**
Sunday, March 21	7:30 a.m. – 10:30 a.m.
Monday, March 22	10:00 a.m. – 7:30 p.m.
Tuesday, March 23	10:00 a.m. – 1:30 p.m.

*Times subject to change based on final program.

**Reception in Exhibit Hall

EXHIBIT DETAILS

The Exhibit Hall is located in San Antonio ABC adjacent to the Scientific Sessions in San Antonio DEGH.

TABLE TOP exhibit space will include:

- 1 - 6' x 30" draped table
 - 2 - chairs
 - 2 – registrations for the Exhibit Hall and Scientific Sessions
- Listing in the Program Guide

NO free standing floor exhibits will be permitted in table top display areas. Standing equipment will be permitted provided it fits in the 6' x 30" space provided. In most cases this would preclude the use of a table. Should equipment be larger than the space reserved, that equipment will not be allowed to be displayed. Companies with tabletop displays bringing standing equipment must notify Show Management in advance.

EXHIBIT REGISTRATION

All exhibit personnel must be registered and employed by the Exhibitor or have a direct business affiliation. Each registered exhibitor will be issued an exhibitor badge. Each company is allotted 2 badges per tabletop space. Additional badges are \$100. The Exhibitor Registration form is in the online service kit.

PROGRAM BOOKS

One program book will be provided to each company at registration.

INSTALLATION

The exhibit hall will be available for set-up from 8:00 a.m. - 11:00 a.m. on Saturday, March 20th. All exhibits must be set by 11:30 a.m. without exception. Assembly of exhibits during exhibit hours will not be permitted.

FUNCTIONS EXHIBITORS ARE INVITED TO ATTEND

Saturday, March 20th

Continental Breakfast – San Antonio Foyer	7:00 – 8:00 am.
Reception – Exhibit Hall	5:00 – 6:30 pm.

Sunday, March 21st

Continental Breakfast – Exhibit Hall	7:00 – 8:00 am.
Welcome Reception – Plaza San Saba	6:30 – 7:30 pm.

Monday, March 22nd

Continental Breakfast – San Antonio Foyer	7:00 – 8:00 am.
Coffee Break – Exhibit Hall	10:00 – 10:20 am
Coffee Break – Exhibit Hall	3:30 – 4:00 pm
Poster Reception – Exhibit Hall	6:00 - 7:30 pm

Tuesday, March 23rd

Continental Breakfast – San Antonio Foyer	7:00 – 8:00 am.
Coffee Break – Exhibit Hall	10:15 – 10:45 am
Lunch – Exhibit Hall	12:30 – 1:30 pm

*Beverage service daily in the Exhibit Hall, San Antonio ABC

DISMANTLING

All exhibits must remain intact until the official closing time of 1:30 p.m. on Tuesday, March 23, 2010, and may not be dismantled or removed, in whole or in part, before that time. After the close of exhibits, all material must be removed no later than 4:00 pm.

SHIPPING INSTRUCTIONS

Packages that are received by the hotel will be delivered to the exhibit area and a packaging handling charge will be incurred. Please see service kit for hotel pricing for handling. The packages can arrive no sooner than Wednesday, March 17th. Packages should be addressed as follows:

Company Name, Booth number / Onsite Rep Contact
The Westin La Cantera
16641 La Cantera Parkway
San Antonio, TX 78256
Hold for AAPS March 20-23 / Exhibit Hall San Antonio ABC
Box (es) _____ of _____
CSM: Colleen Reese

Return Shipping: Freeman will have a table located in the Exhibit Hall during break down to assist with outbound shipping.

AAPS ONSITE CONTACTS

Aurelie Alger, Executive Director
EJ Weldon, Meeting Manager
Jill West, Meeting Coordinator
Jennifer Gecawicz, Exhibits Coordinator

AAPS Contact Information

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